

DEPARTMENT OF  
COMMUNITY AFFAIRS  
Division of Fire Safety  
Bureau of Fire Code Enforcement  
(609) 633-6132

## Proposed Change To N.J. Uniform Fire Code



Date \_\_\_\_\_ Name \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_

Representing (Please indicate organization, company or self) \_\_\_\_\_

1. Section / paragraph: N.J.A.C. 5:70 \_\_\_\_\_.
2. Proposal recommends: (check one) ☐ New Text ☐ Revised Text ☐ Deleted Text
3. Proposal (include proposed new or revised wording, or wording to be deleted):

4. Statement of purposes, reasons and substantiation for proposal:

5. ☐ This proposal is original material.
6. ☐ This proposal is not original material. Its source is as follows: \_\_\_\_\_

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(Note: original material is considered to be the submitter's own idea based on or as a result of his own experience, thought, or research, and, to the best of his knowledge, is not copied from another source.)

I hereby agree to give the Division of Fire Safety all and full rights, including rights of copyright, in this proposal, and I understand that I acquire no rights in any publication of the Division of Fire Safety in which this proposal in this or another similar or analogous form is used.

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Signature

Please use a separate form for each proposal and mail to:

George A. Miller, Chief  
NJ Division of Fire Safety  
Bureau of Fire Code Enforcement  
PO Box 809  
Trenton, NJ 08625-0809

## Procedure for Submitting Proposed Code Changes

All code change proposals shall be submitted to the Division of Fire Safety on the forms made available for that purpose.

The code change proposal must indicate and contain:

1. the applicable code and section;
2. the proponent, showing the name of the individual, the organization represented, the mailing address and the phone number;
3. the scope and intent of the proposed change;
4. the existing and revised text (see examples); and
5. each proposal shall be concluded with supporting statements for each change and shall specifically identify purposes, reasons, and substantiation for the proposal.

**Purposes:** The proponent must clearly state the purpose of the proposed code changes (e.g., clarify the code; revise outdated material; substitute new or revised material for current provisions of the code; add new requirements; delete current requirements, etc.)

**Reason:** The proponent must justify changing the current provisions of the code, stating why the proposal is superior to the current provisions and specifying the shortcomings of the current provisions. Changes that add or delete requirements must be supported by logical arguments which clearly show why the present code provisions are inadequate or overly restrictive, and how the change will improve the code.

**Substantiation:** The proponent must include all available substantiating material such as, but not limited to, research reports, statistical analysis, field-related experiences and ease or difficulty in enforcing or interpreting. Whenever possible, technical data should be provided to substantiate the need for a code change. The burden of furnishing all proof lies with the proponent of the code change.

### Examples of Text Presentation

In order to simplify the proposed change publication process, the following examples should be considered as standard format for text presentation. New text is to be underlined. Any text to be deleted should contain a strike-through. Questions related to text presentation may be directed to the Division of Fire Safety, Bureau of Fire Code Enforcement.

**Example 1.** The proposed change seeks to reword one or more sentences by deleting certain words and adding other. This should be shown in following manner:



Revised Text

5:70-4.17(b) All high rise buildings shall be equipped throughout with an approved automatic fire sprinkler system installed in accordance with the New Jersey Uniform Construction Code. (Note: This is the preferred method of presenting text, except for major overwrites.)

**Example 2.** The proposed change seeks to delete without substitution an entire subsection. (Since some subsections can be quite lengthy, the following format will be acceptable.)



Delete Text

5:70-3.16(f) ~~The following apply to projection rooms:~~ (Delete entire section.)

**Example 3.** The proposed change seeks to add a new subsection which did not previously exist in the code. (In such cases the appropriate box is checked on the form with the new text underlined.)



New Text

5:70-3.5(e)6 Emergency lighting units shall be maintained operational at all times.